



# PARTY APPLICATION FORM

NOVEMBER 1 - MARCH 31 SUMMER

## Party Child Information

Childs Name

Age Turning

Boy

Girl

## Parent/Guardian Information

Parents Full Name

Primary Contact Number

Secondary Contact Number

Address

Suburb

Postcode

Email

Add me to the Children's Programs email list

## Party Type

Estimated number of party guests (min 12 - max 30):

### Wet & Wild Party

REQUESTED DATE / /

Aquatic Party (Wet)  
Ages 6 to 14 years

Friday

Saturday

Sunday

5:30pm-7:30pm

11:00am-1:00pm

11:00am-1:00pm

6:00pm-8:00pm

2:00pm-4:00pm

2:00pm-4:00pm

5:00pm-7:00pm

5:00pm-7:00pm

### Cave `n` Castle Party\*

REQUESTED DATE / /

Stadiums Party (Dry Sports)  
Ages 4 to 8 years

Saturday

Sunday

11:00am-1:00pm

11:00am-1:00pm

2:00pm-4:00pm

2:00pm-4:00pm

5:00pm-7:00pm

5:00pm-7:00pm

\* An extra cost of \$50 applies due to set up and pack up time.

### Super Sport Party

REQUESTED DATE / /

Stadiums Party (Dry Sports)  
Ages 6 to 16 years

Saturday

Sunday

11:00am-1:00pm

11:00am-1:00pm

2:00pm-4:00pm

2:00pm-4:00pm

5:00pm-7:00pm

5:00pm-7:00pm

Basketball

Table Tennis

Cricket

Jumping Castle\*

Soccer

AFL

Inflatable Soccer\*

\* An extra cost of \$50 applies due to set up and pack up time.

## Party Cost and Catering Information

For a detailed description of the menu choices, please refer to the menu which can be downloaded from the birthday party page of the MSAC website. Alternatively, call the birthday party line on 9926 1618 and request that the information be sent to you.

### Catering for Children:

Please select one of the following:

#### 2hr Party

**\$26** per child

Snack Box

**\$28** per child

Party Favourites Box

**\$30** per child

Mini Picnic Box

Please BYO birthday cake, knife, candles, matches and lolly bags if you wish to provide them. Other self catering is not accepted at MSAC Parties.

### Catering for Parents

#### Number of Adult Guests:

Please select one of the following menu choices:

Sandwich Platter **\$5.50** per person.

Dips with Turkish Bread **\$5** per person. (min. 4)

Cheeses with dried fruit + Nuts **\$7.50** per person. (min. 6)

Continental meats with vegetables+Olives **\$8** per person. (min. 6)



# PARTY APPLICATION FORM

## Terms & Conditions

### General:

- MSAC staff must be treated with courtesy and respect by all parents and children organising and attending the party.
- In extreme circumstances, party activities may need to be cancelled or altered for the safety of the party participants without prior notice. MSAC staff will endeavour to organise alternate activities if this occurs.
- Party rooms can be utilised for the 2hrs of the party booking. Early admission can not be arranged but parents may decorate the room while the children are participating in the party activities.
- Party rooms are allocated based on number of participants, age and availability.
- You are required to inform the guests and parents attending your party if you wish to take photos or video. Photos and video must only be for personal use and may only contain participants attending the party. Photos or video taken can not be sold, publicised, published or misused in any way.
- Antisocial behaviour is not tolerated. This can include bullying, offensive language, unwillingness to follow instructions and showing a lack of respect to other participants, MSAC staff or MSAC property. Should such behaviour occur our policy is: 1st incident- verbal warning, 2nd incident- party parent or guardian to take control of the children, 3rd incident- abandonment of party.
- In the event of an evacuation, MSAC staff will follow instructions from management and take the party group to the designated evacuation area. Depending on the situation an outcome for your party will be decided by MSAC staff and management.

### Confirmation and Payment:

- Applications must be received with credit card details for the \$50 non-refundable deposit or handed in to customer service and paid on delivery.
- The confirmed number of guests is required by the Tuesday prior to the booking date.
- The full payment minus the deposit is required by the Wednesday prior to the booking date. The credit card details provided on this form will be charged the full amount on the Wednesday prior to the booking date. If details have not been provided you will be required to make the payment at MSAC Customer Service on the Wednesday prior to the booking date.
- Refunds will not be given under any circumstances. The program, staffing and catering will be delivered based on the confirmed number of children provided on the Tuesday prior to the party.

### Aquatics:

- MSAC aquatics area can have high bather loads during peak periods.
- The wave pool and waterslide sessions are shared with public guests.
- The pool inflatable will be set up in the most appropriate, available pool. This is determined by the MSAC priority of use policy. Pools include the indoor and outdoor competition pools, 25m Lap pool, dive pool.
- Children 5 years and under will require additional supervision. As the parent /guardian of the party child, you are required to provide a suitable responsible person 16 years or older to be in the water for every 2 children under 6 years old.

### Stadiums:

- Sport activities and inflatables will be set up in the most appropriate, available sports hall for the party. This is determined by the MSAC priority of use policy.

### Catering:

- Artistic Catering are the contracted caterers for MSAC and therefore no external food or drink items can be brought on the premises.
- Birthday cakes and lolly bags are an exception to the above rule.
- Birthday cakes can be stored in the Artistic Catering fridge or freezer if required. They will take every precaution in storing the cake but take no responsibility for any damage that may occur while in storage.

### Feedback:

- An evaluation form is provided on the day of the party which can be completed and returned to the party leaders at the end of the party.
- Additional feedback can be emailed to parties@ssct.com.au or posted to Attn: MSAC Party Team, Box 1 Aughtie Drive, Albert Park 3206.

**I understand and agree to the terms and conditions outlined above.**

Name

Signature

### Payment Information

#### Cash

A non refundable deposit of \$50 is required upon booking. The balance is to be paid in full by the Wednesday prior to your party. The full payment will be processed by the MSAC Party Team using the details provided or you will need to come in to the centre to make the Payment.

#### Credit Card

Name on Card:

Card Type:

Mastercard

Visa

Card Number:

Expiry Date:

Signature:

CVC/CCV:

### How did you hear about us?

MSAC Newsletter

External Publication (please specify):

Referred by Friend

Flyers/Brochures

Regular Visitor (area):

Yellow Pages Online / Print

Other:

MSAC Website



#### Privacy Statement

MSAC requires the information requested to provide you with MSAC services. If the requested information is not provided you may not be able to receive MSAC services. Your personal information will only be used in accordance with MSAC's general business objectives and to provide you with MSAC services, which may include access to data by service providers for support purposes. You will be able to access your personal information through MSAC upon reasonable notice, in accordance with the procedures set out in the privacy legislation. (Information Privacy Act 2000)

Phone: 9926 1618 Fax: 9926 1587 Email: parties@ssct.com.au Web: www.msac.com.au