



PLANET SPORT NEWSLETTER

MARCH 2010

Detailed in this newsletter are **changes to the Planet Sport form and booking process**. Please take notice of all changes when reading this important information.

GRAND PRIX

Due to usual MSAC maintenance during the Grand Prix period we will not be running the Planet Sport program on Monday 29th March 2010.

BOOKING PROCEDURES

Starting these coming autumn holidays we will be enforcing a new booking process.

Enrolment forms will not be processed without payment details.
Forms can be delivered to the Planet Sport Team via:

Fax: 9926 1677

Email: planetsport@ssct.com.au

Post: Attn- Planet Sport Team, Box 1 Aughtie Drive, Albert Park 3206

In Tray: There will be an "in tray" based at each customer service point but no payments or confirmations will be processed by the customer service staff. Due to the Grand Prix closures there is limited access to MSAC Tuesday 23rd –Monday 29th March.

Week 1 Bookings- Bookings for week 1 will be accepted until Monday 29th March.

Week 2 Bookings- Bookings for week 2 will be accepted until Thursday 1st April.

Walk up enrolments or enrolments on the day will no longer be accepted.

PAYMENTS

Customer Service will no longer be accepting any payments for Planet Sport. You must provide credit card details on your enrolment form.

ENROLMENT FORM

Due to the new Department of Education and Early Childhood Development requirements with Outside School Hours Care programs like Planet Sport, our enrolment form has changed to ensure that we receive all required information about your child/ren. All sections on the new enrolment form are essential and we will not be able to enroll your child/ren into our program unless all sections are completed.

Please note that **we require a form per child attending**, therefore, if you have two or more children you will need to fill out two or more enrolment forms.

We look forward to seeing you in the autumn holidays.

Phone: 9926 1541 **Fax:** 9926 1677 **Email:** planetsport@ssct.com.au **Website:** www.msac.com.au
Post: Attn: PLANET SPORT- Box 1, Aughtie Drive, Albert Park 3206